



**Annual General Meeting Minutes**  
May 29, 2018

Time: **1:30 p.m.**

Main Location: ***Provincial Wildfire Centre, Highway #2 North, Prince Albert***

Satellite Locations: ***Prince Albert – Forest Service, Hudson Bay, and Meadow Lake***

Note:

Agenda and an information package containing reports and financial statements were emailed to members in advance of the meeting. Some copies were available at the start of the meeting for those who did not bring their own copy.

**ATTENDEES:**

**MEMBERS:**

***PROVINCIAL WILDFIRE CENTRE:*** Bryan Fraser, John Doucette, Chris Brown, Matt Burtney, Kim Clark, Spiros Papastergiou, Doug Braybrook, Peter Sigurdson, Daniel O'Brien, Darryl Sande, Mike Guitard, Cindy Nicholson, Chris Dallyn,

***PRINCE ALBERT - FOREST SERVICE:*** Nadine Penney, Mark Doyle, Dave Lindenias, Diane Roddy, Steven Oldford, Phil Loseth, John Thompson, April Lesko

***HUDSON BAY:*** Michael Leblanc, John Daisley, Darcy Parkman

***MEADOW LAKE:*** Bill Thibeault, Ned Caissy

**NON-MEMBERS:** Christina Pico

(1) Approval of Agenda

**MOTION**

*Chris Brown moved that the agenda be approved as presented;*

*Seconded by Bill Thibeault.*

*Motion is carried unanimously.*

(2) Approval of the Minutes of the 2017 Annual General Meeting

Bryan Fraser asked if there are any errors or omissions.

**MOTION**

*Darryl Sande moved that the minutes of the April 19, 2017 AGM be approved;*

*Seconded by Chris Dallyn.*

*Motion is carried unanimously.*

(3) Business Arising from Minutes

No business arising from the minutes.

(4) Reports

Reports were previously distributed and presented during the information session on April 19<sup>th</sup>. The Reports, as listed below, are available on the AGM report.

- a. President's Report
- b. Registrar's Report
- c. Treasurer's Report
- d. Admissions Committee
- e. Discipline Committee
- f. Professional Conduct Committee
- g. Right to Practice Committee
- h. Continuing Competency Committee
- i. Canadian Forestry Accreditation Board

The President asks if any committees wish to present or add to their reports. Additions presented were as follows:

1. Treasurer's Report

- Audit Requirement: Internal Financial Review was performed by Spiros Papastergiou and Deb Desrosiers

**MOTION**

*Ned Caissy moved to have the audit waived for this year;  
Seconded by Doug Braybrook.  
Motion is carried unanimously.*

2. Admissions Committee

- Addition to information presented at the April 19 information session
  - Prepared exam sample questions and PowerPoint presentation will be uploaded on the association's website

3. Continuing Competency Committee

- The report for this committee was presented by Bill Thibeault

**MOTION**

*Chris Brown moved to accept reports.  
Seconded Ned Caissy  
Motion is carried unanimously*

(5) Presentation of the proposed bylaws revisions

- a) Administrative Bylaws 22 & 23 – presented by Chris Brown

**MOTION**

*Chris Brown moved to approve the bylaws as presented;  
Seconded by Kim Clark.  
Motion is carried unanimously.*

- b) Regulatory Bylaw 75(b) – presented by Chris Brown

**MOTION**

*Chris Brown moved to accept the newly proposed bylaws as presented;  
Seconded by Cindy Nicholson.  
Motion is carried unanimously.*

- c) Administrative Bylaw Revision Section 45 and 57 – presented by Peter Sigurdson

**MOTION**

*Peter Sigurdson moved to amend the bylaws as stated in the presented resolution;  
Seconded by Chris Brown.  
Motion is carried unanimously.*

- d) Regulatory Bylaw Revision Section 8– presented by Bill Thibeault

**MOTION**

*Bill Thibeault moved to accept amendments to Section 8;  
Seconded by Ned Caissy.  
Motion is carried unanimously.*

- (6) Confirmation of Actions of Council, Committees and Officers

**MOTION**

*Bill Thibeault moved that the actions of Council, Officers, and Committees of the ASFP for the preceding year be approved and confirmed;  
Seconded by Mike Guitard.  
Motion is carried unanimously.*

- (7) Nominations and Election of Officers

*Bryan Fraser made the first call for nominations for Vice President.  
Nominated for Vice President: Bill Thibeault.  
Bryan made the second call for nominations for Vice President.  
Bryan made the third call for nominations for Vice President.*

**MOTION**

*Darryl Sande moved to close nominations, Seconded by John Doucette. Motion is carried unanimously.  
**Vice President by acclamation. Congratulations to Bill Thibeault.***

*Bryan made the first call for nominations to Council: Darryl Sande, John Daisley, Aaron Burns  
Bryan made the second call for nominations to Council.  
Bryan made the third call for nominations to Council.*

**MOTION**

*Chris Dallyn moved that nomination cease. Seconded by Ned Caissy. Motion is carried unanimously  
**By acclamation, Darryl Sande, John Daisley, Aaron Burns join as Councilors.***

Plus returning for the second year of their term are Chris Brown, Matthew Burney, Spiros Papastergiou, Peter Sigurdson, Kim Clark and Ryan Hallman

Serving as members of the Executive are John Doucette, Bryan Fraser and Bill Thibeault

Welcome to the new Vice President and Council members.

(8) Other Business  
No other Business

(9) Adjournment

Bryan Fraser declared the AGM meeting adjourned at 2:30 pm.