



Annual General Meeting Minutes
April 20, 2016

Time: 10:30 a.m.

Location: Plaza 88, Prince Albert, SK

Attendees:

Members (80): A. Atkinson, D. Braybrook, J. Bremner, C. Brown, A. Burns, M. Burtney, N. Caissy, K. Chaytor, K. Clark, D. Cobb, J. Daisley, C. Dallyn, M. Demyen, A. Dereshkevich, H. Desjarlais, D. Desrosiers, N. Dhital, J. Doucette, M. Doyle, D. Dye, M. Ferguson, R. Fincati, J. Fischer, R. Follett, B. Fraser, L. Fremont, V. Gauthier, K. Gazey, L. Gelhorn, K. Gillis, T. Gowen, K. Griffin, M. Guitard, T. Hedger, L. Hicks, B. Hicks, N. Hodgson, M. Johnston, K. Kelly, D. Knight, X. Kong, C. Koslowski, E. Kwiatkowski, J. Leach, M. LeBlanc, R. Litton, I. MacIver, P. Mackasey, D. Mamer, S. Mason, P. McDougall, R. McIntosh, K. McIntyre, M. McLaughlan, R. Neddoly, S. Nicholson, R. Orynik, S. Papastergiou, C. Paskell, N. Penney, B. Poniatowski, O. Price, R. Pshebnicki, D. Roddy, D. Sande, R. Sandry, P. Sigurdson, B. Smith, D. Stevenson, S. Stuart, B. Thibeault, J. Thompson, S. Vermette, B. Waldner, B. Walter, K. Waters, B. Weir, J. Weitzel, C. Wilkinson, B Wynes.

Non-Members (11): N. Beaudry, D. Boleski, R. Bullock, H. Greenwood, P. Labrosse, T. Lawson, I. Pors, J. Randall, L. Stevenson, J. Tokaruk, R. Wright.

Note:

Agenda and an information package containing reports and financial statements were emailed to members in advance of the meeting. Some copies were available at the start of the meeting for those who did not bring their own copy.

(1) Approval of Agenda

Michael LeBlanc asked if there were any additions to the agenda. None were brought forward.

Moved by Andrea Atkinson that the agenda be adopted; seconded by Nadine Penney. Motion carried.

(2) Approval of the Minutes of the 2015 Annual General Meeting

Michael LeBlanc asked if there are any errors or omissions. John Daisley brought two errors forward.

Moved by Chris Dallyn that the minutes of the April 15, 2015 AGM be approved as amended; seconded by Dave Stevenson. Motion carried.

Business Arising from Minutes
No business arising from the minutes.

(3) Reports

- a. **President's Report** – Michael LeBlanc reviewed highlights of the distributed report.
- b. **Registrar's Report** – John Doucette reviewed highlights of the distributed report.
- c. **Treasurer's Report** – Michael LeBlanc for John Thompson

Michael LeBlanc reviewed the distributed 2015 ASFP financial statements. These statements have been reviewed by two members of the Association, and we believe there are no errors or omissions.

Dave Knight moved that an external audit of the ASFP financial statements is not required; seconded by Dwayne Dye. Carried.

Vicki Gauthier moves to accept Financial Statements for 2015 with a review by Association members in lieu of an audit; seconded by Chris Brown. Carried.

- d. **Admissions Committee Report** – Chris Brown reviewed highlights of the distributed report.

In 2015 and the initial part of 2016, 11 candidates have written the exam.

Please review the Annual Membership Obligations Renewal Policy and Member in Training Policy for recent changes. In the Annual Membership Renewal Obligations Policy, if you have resigned because you were behind in dues but want to rejoin, you must now apply as a new member and complete two years in-training. It is now more clear in the Member in Training Policy that if you are going through the CAP process and apply to the Association, you can serve your two years "in training" as you are going through the process.

- e. **Professional Conduct Committee Report** – Andrea Atkinson reviewed highlights of the distributed report.

We have drafted a new bylaw and submitted it to the minister for approval. This bylaw amendment was passed by council in August 2015 but needs to be ratified by membership at the AGM.

Andrea read out the new clauses in our bylaws

(13) "In order to maintain his or her registration as a member, a member shall, in a timely manner, pay the prescribed fee for annual membership (and any other fee prescribed in these bylaws)."

(15) "The rights and privileges of any member may be suspended, or the member may be removed from the register, at any time

a) by the Registrar for non-payment of any fee (including the fee for annual membership) prescribed in these by-laws, after giving the member at least two months' notice of the default; or

b) by an order of the discipline committee, for any finding of professional misconduct or professional incompetence.

Chris Brown moves to accept the proposed bylaw changes as presented; seconded by Nadine Penney. Motion carried unanimously.

Andrea stressed that now we need to deal with people who do not submit their continuing competency hours. Reminder that it is very simple to submit cc hours: it's on the invoice form. Currently, the Professional Conduct Committee has to submit names of people who do not submit continuing competency hours to the Discipline Committee for professional misconduct. There are six names of members who have yet to submit continuing competency hours. Please submit these right away.

Andrea and Diane Roddy have a Professionalism and Ethics course that they would like to present to all candidates before they write the exam to give candidates more tools to help them to be successful in writing the exam. Within the next couple of weeks, Andrea and Diane will be contacting members to get a group together to run through the course before it is presented to the exam candidates.

- f. **Discipline Committee Report** – Chris Brown reviewed highlights of the distributed report.

With the passing of the new bylaws, 14 of the 20 members who have not completed obligations have now been removed from the register. This still leaves six members: please send in your continuing competency hours so that we do not have to waste time and Association funds to conduct disciplinary hearings.

- g. **Canadian Forestry Accreditation Board (CFAB)** – John Daisley reviewed highlights of the distributed report.

- h. **Right to Practice** – Bryan Fraser reviewed highlights of the distributed report.

Industrial and public uptake of the Right to Practice is a gradual and ongoing process; our communication strategy is still under construction.

- i. **Continuing Competency** – Andrea Atkinson reviewed highlights of the distributed report.

Moved by Michael McLaughlan that the committee reports be accepted as presented; seconded by Roger Nesdoly. Motion carried.

- (4) Confirmation of Actions of Council, Committees and Officers

Moved by Sindy Nicholson that the actions of Council, Officers, and Committees of the ASFP for the preceding year be approved and confirmed; seconded by Diane Roddy. Motion carried.

- (5) Nominations and Election of Officers

Michael LeBlanc made the first call for nominations for vice president.

Nominated for Vice President:
Ian Maclver

Michael made the second call for nominations for Vice President.

Michael made the third call for nominations for Vice President.

Vice president by acclamation. Congratulations to Ian Maclver.

Michael made the first call for nominations to Council:

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Janine Leach nominates Bill Thibeault.

By acclamation, Bill Thibeault joins as Councillor.

Nomination to Council was by acclamation. New Council member is Bill Thibeault, plus returning for the second year of their term are Jess Bremner, Chris Brown, Matthew Burtney, Ed Kwiatkowski, Michael McLaughlan, Diane Roddy, and Bart Smith. Continuing on Council as

members of the Executive are Andrea Atkinson, John Doucette, Bryan Fraser, Michael LeBlanc, and John Thompson.

Nomination to Vice President was by acclamation. New Vice President is Ian MacIver.

Welcome to the new Vice President and Council member.

(6) Incoming President's Remarks – Andrea Atkinson

Andrea spoke about the value of the Association. The ASFP and Right to Practice are our way of getting the word out about the profession of forestry and letting general public know that just as they have expectations of professional doctors, engineers, etc., everyone who calls themselves foresters or forest technicians has genuine skills. The ASFP is our common ground, because our goal is similar – to make sure the profession is well understood and that we have standards that everybody is required to meet. We are still a young Association and have a lot of work to do.

Andrea is looking forward to the next year. Our strategic plan remains important, and the committees have much work to do to update policies. Andrea reminded the members that anyone can serve on a committee and encouraged members to get involved with the ASFP.

(7) Other business

Michael LeBlanc asked if there was any other business.

a. John Doucette presented Roman Orynik with a Life Membership to the Association.

Life member may be awarded to a person who has “in the opinion of council, made an exemplary contribution to the profession of forestry; been a practicing member of the association but is no longer practicing; and been nominated by 10 or more registered members of the association.

Roman Orynik's most noteworthy accomplishments have been with the Association: Roman was instrumental in forming the Association several years ago. This took years of work and persistence to get through legal hurdles. As a result, our profession is now recognized legally. Roman served as the first Registrar of the Association for several years, working with successive Executives to establish operating procedures that are still the framework of our work today.

Roman expressed his thanks to the Association for this honour and thanked the other individuals who helped along the way to form and grow the Association.

b. Past president Peter Sigurdson presented Michael LeBlanc with a gift of appreciation.

(8) Adjournment

Michael LeBlanc declared the AGM meeting adjourned at 11:40pm.

The meeting was followed by a joint CIF / ASFP Professional Development Session, as follows:

Dr. Hamilton Greenwood – Wildlife Photography

Dr. Rob Wright – Managing park forests and working with people: partnering to maintain forest health in the midst of social and ecological change.

Dr. Ryan Bullock – Community and Aboriginal forestry: Trends and potential