



Annual General Meeting Minutes
April 15, 2015

Time: 10:45 a.m.

Location: Prince Albert Inn, Prince Albert, SK

Attendees:

Members (75): A. Atkinson; A. Balisky; D. Braybrook; J. Bremner; Chris Brown; Cam Brown; A. Burns; M. Cadrain; K. Chaytor; K. Clark; D. Cobb; J. Daisley; C. Dallyn; M. Demyen; A. Dereshkevich; D. Desrosiers; M. Doyle; D. Dye; M. Ferguson; J. Fischer; R. Follett; B. Fraser; V. Gauthier; K. Gazey; L. Gelhorn; K. Gillis; T. Gowen; D. Grebstad; M. Guitard; D. Harman; B. Hicks; N. Hodgson; E. Hooper; M. Johnston; D. Knight; X. Kong; C. Koslowski; E. Kwiatkowski; J. Leach; M. LeBlanc; A. Lesko; D. Lindenias; P. Loseth; D. Lundquist; P. MacKasey; P. Maczek; D. Mamer; P. McDougall; R. McIntosh; K. McIntyre; M. McLaughlan; J. Menezes; R. Nездoly; S. Nicholson; S. Oldford; S. Papastergiou; D. Parkman; B. Poniatowski; L. Price; R. Pshebnicki; D. Roddy; D. Sande; R. Sandry; P. Sigurdson; B. Smith; D. Stevenson; S. Stuart; J. Thompson; K. Van Rees; S. Vermette; B. Walter; K. Waters; J. Weitzel; R. Wynes; M. Young
Non-Members (8): A. Beaton; N. Beaudrey; N. Dhital; H. Duffield; I. Maclver; N. Subedi; L. Stevenson; C. Wilkinson

Note:

Agenda and an information package containing reports and financial statements were emailed to members in advance of the meeting. Some copies were available at the start of the meeting for those who did not bring their own copy.

(1) Approval of Agenda

Peter Sigurdson asked if there were any additions to the agenda. None were brought forward.

Moved by Amber Dereshkevich that the agenda be adopted; seconded by Chris Brown. Motion carried.

(2) Approval of the Minutes of the 2014 Annual General Meeting

Peter Sigurdson asked if there are any errors or omissions. None were brought forward.

Moved by Andrea Atkinson that the minutes of the April 16, 2014 AGM, as previously distributed, be approved; seconded by Diane Roddy. Motion carried.

Business Arising from Minutes
Changes to Financial Reports - Peter

(3) Reports

a. **President's Report** – Peter Sigurdson reviewed highlights of the distributed report.

Thank you to all Councilors, Executive, Registrar, and Lori Stevenson. Thanks to Chris Dallyn and Dave Harman for organizing the AGM. Special thank you to Diane Roddy, our outgoing registrar, and welcome to our incoming Registrar, John Doucette, and our incoming president, Michael LeBlanc.

b. **Registrar's Report** – Diane Roddy reviewed highlights of the distributed report.

Membership trend has gone down slightly over the years. Why? People who were just staying on as \$90 members have chosen to drop memberships. We have also had a lot of people coming in to do work in SK from other provinces as restricted members whose memberships do expire.

Thank you to all people on Council and Committees for all your work for the ASFP. If you are not already involved, consider becoming involved on a committee, on Council, or as an assessor.

c. **Treasurer's Report** – John Thompson

John Thompson presented revised financial statements. There was an error in amount we sent on to the CIF in 2014; this has all been fixed and everything balances.

Question: Do we receive free banking? Yes.

Michael McLaughlan moves to approve the 2014 Financial Statements; seconded by Dwayne Dye. Carried.

2015 Budget

We are budgeting for a surplus of \$8431. From that, \$5000 will go to Contingency Fund as Council has decided to do every year.

Question: Why is the amount for the CFPFA so high? That is for people going through Canada-wide assessment process. We pay their \$500 fee through the CFPFA.

Chris Brown moves to accept Financial Statements for 2014 with a review by Association members in lieu of an audit; seconded by Bob Wynes. Carried.

d. **Admissions Committee Report** – Chris Brown reviewed highlights of the distributed report.

Welcome to new Admissions Committee members Niska Hodgson and Dean Mamer.

Nine candidates wrote the exam this year. Welcome to our full-fledged members with rights to practice, Doug Braybrook, Dave Cobb, Janine Leach, and Peggy McDougall.

This afternoon, we will hear about the newly adopted the member in training policy.

Thanks to the members of the committee. Special thanks to Ken Van Rees for all his work on marking the exam and input into the contents of the exam.

e. **Professional Conduct Committee Report** – Andrea Atkinson reviewed highlights of the distributed report.

f. **Discipline Committee Report** – Chris Brown reviewed highlights of the distributed report.

Question: Where does a member get notified when they are not in good standing? Invoice for dues, reminders, and more reminders. The Annual Membership Renewal Obligations Policy is on our website.

Thank you to all the members for their continued work on the committee.

Canadian Forestry Accreditation Board (CFAB) – John Daisley reviewed highlights of the distributed report.

Welcome to Peggy McDougall as the alternate delegate to the CFAB.

h. **Right to Practice** – Dave Stevenson reviewed highlights of the distributed report.

Thank you to the members of the Right to Practice Committee.

Moved by Bob Wynes that the committee reports be accepted as presented; seconded by Mark Johnston. Motion defeated.

i. **Continuing Competency** – Roger Nesdoly reviewed highlights of the distributed report.

Moved by Keith Chaytor that the committee reports be accepted as presented; seconded by Dave Knight. Motion carried.

(4) Confirmation of Actions of Council, Committees and Officers

Moved by Mike McLaughlan that the actions of Council, Officers, and Committees of the ASFP for the preceding year be approved and confirmed; seconded by Dave Stevenson. Motion carried.

(5) Nominations and Election of Officers

Peter Sigurdson made the first call for nominations.

Nominated for Council:

Chris Brown
Diane Roddy
John Thompson
Matthew Burtney
Mike McLaughlin

Nominated for Vice President:

Andrea Atkinson

Peter Sigurdson made the second call for nominations.

Nominated for Council:

Jess Bremner
Ian MacIver
Ed Kwiatkowski
Bart Smith

No further nominations from the floor for Vice President:

Peter Sigurdson made the final call for nominations.

John Thompson moved that nominations be ceased; seconded by Chris Dallyn. Motion carried.

Peter Sigurdson made the final call for nominations for Vice President.

Roger Nesdoly moved that nominations for VP be ceased; seconded by Sindy Nicholson. Motion carried.

Nominations to Council were by acclamation. New Council members are Jess Bremner, Matthew Burtney, Ian MacIver, Michael McLaughlin, Diane Roddy, and Bart Smith, plus returning for a second term are Chris Dallyn, Bryan Fraser, Jim Kerby, Dave Knight, and Roger Nesdoly. Continuing on Council for their second year are Chris Brown and John Thompson.

Nomination to Vice President was by acclamation. New Vice President is Andrea Atkinson.

Welcome to the new Vice President and Council members.

(6) Incoming President's Remarks – Michael LeBlanc

I am looking forward to my year as president. Peter revived the strategic plan which brings direction and focus to the Association again. The key areas I see to work on this upcoming year are around right to practice, participation and development of environmental code, and coordination with membership eligibility with other provinces.

(7) Other business

Peter asked if there was any other business. No other business was raised.

(8) Adjournment

Peter declared the AGM meeting adjourned at 1:15pm.

The meeting was followed by a joint CIF / ASFP Professional Development Session, as follows:

Chris Brown – ASFP Member in Training Policy, responsibilities and accountabilities of the Member in Training and the Sponsor

Bob Spracklin – Wildfire Management's Camera Detection System