



**Annual General Meeting
April 17, 2013**

Committee Reports

Objectives of the Association

The objectives of the Association are:

- to establish and maintain high standards of professional ethics and excellence for members in the professional practice of forestry;
- to assure the general public of the knowledge, skill, proficiency and competency of members in the professional practice of forestry;
- to promote and improve the knowledge, skill, proficiency and competency of members in all matters relating to the professional practice of forestry;
and
- to foster the professional practice of forestry by members in a manner that is in the public interest of the people of Saskatchewan.

Contents

President’s Report..... 3

Registrar’s Report 4

Admissions Committee..... 5

Professional Conduct Committee 7

Discipline Committee 7

Canadian Forestry Accreditation Board..... 8

Prince Albert Model Forest..... 9

Right to Practice Committee..... 10

Continuing Competency Committee..... 11

Executive and Council 2012/13 13

2012 Annual General Meeting Minutes..... 14

Financial Statements 18

President's Report

First, I wish to thank the ASFP for providing me the opportunity to serve the association this past year. Unfortunately by the time you feel competent and comfortable in the position of President, it is time to pass 'the baton' to the incoming President. Please join with me in welcoming incoming ASFP President Chris Brown. I am confident that with the same type of support from the association and council given me this past year to incoming President Chris Brown, the ASFP governance and interests will be well taken care of.

Secondly, I wish to thank the council, registrar, officers, standing and ad-hoc committees of the association for their work, insight and dedication to the ASFP. The solid administrative framework of the association and the consensus building ability of its members will serve the ASFP well for many years into the future.

Thirdly, the Ministry of Environment's (MoE) support in helping the ASFP move from Right to Title to Right to Practice is greatly appreciated. Without MoE assistance, the ASFP could not have accomplished what we have done to date in moving from Right to Title to Right to Practice.

Last year's President's report opened with "For the Association of Saskatchewan Forestry Professionals, the past year has been one where the theme has been change." No truer words could offer a description of the past year. Much of the activity of the past year involved positioning the ASFP to be in a ready state for the transition from Right to Title to Right to Practice when the Saskatchewan legislature passes and proclaims the required legislation. The association's bylaws have been revamped and undergone a legal review, to ensure consistency with the proposed Right to Practice legislation. The Right to Practice ad-hoc committee was reconvened to determine consensus responses and courses of actions in response to opposition member questions and association member concerns about Right to Practice.

The association proposed further amendments to Bill No.49, an act to amend *The Forestry Professions Act*. The proposed amendments clarify how and where the concept of Right to Practice applies. The original Bill 49 has received second reading and was before the multi-party legislative committee. With the proposed amendments, it is still hoped that the legislation can be passed during this spring's legislative sitting but there is the possibility of the process being drawn out into the fall sitting of the legislature. When the anticipated passage and proclamation of the required legislation occurs, a Special Members Meeting of the ASFP will have to be convened to adopt the association's revised bylaws.

ASFP committee function has been excellent over the past year. For example, I would like to highlight the performance of the professional conduct committee and the discipline committee, whose dedicated work on individual committee standards and procedures are to the point of development that they may soon be submitted for council approval.

During the past year the association believed the rather lengthy process of having a public representative appointed to council had been completed. Unfortunately this was not the case and the association is waiting for the last regulatory steps needed to officially name Mr. Jim Kirby as the public appointee to the ASFP council. This is anticipated to happen in the near future.

In closing, the ASFP is ready and positioned to move to Right to Practice when enabled by law. This would not be possible without the time and expertise given by many association members. Further, my thanks to outgoing Past President Dave Stevenson; you were a great sounding board of sober second thought for bouncing ideas off of. To our incoming President Chris Brown, I hope I can be as helpful to you as Dave was to me.

Roger G. Nesdoly, RPF
ASFP President

Registrar's Report

The most significant projects of the past year were continuing along the path to operating as a Right to Practice organization, and revising the bylaws of our association. Information on both these topics has been provided in the President's report.

Membership:

The following chart provides a breakdown of our past and current membership.

Membership Categories	Dec. 31, 2007	May 1, 2008	April 1, 2009	April 1, 2010	April 1, 2011	April 1, 2012	April 1, 2013
Professional Foresters (RPF)	73	122	119	117	114	110	111
New Members					(2)	(1)	(2)
Resignations					(-5)	(-5)	(0)
Revoked					(0)	(0)	(-1)
Professional Forest Technologists (RPFT)	17	51	53	52	50	49	44
New Members					(2)	(0)	(0)
Resignations					(-3)	(-1)	(-5)
Revoked					(-2)	(0)	(0)
Foresters in training (FIT)	0	0	0	0	0	0	0
Forest Technologists in Training (FTIT)	0	6	2	1	0	3	7
Restricted	0	0	0	0	0	0	0
Total Membership	90	179	174	170	164	162	162

Canadian Federation of Professional Forester Associations (CFPFA):

The CFPFA is made up of the provincial forestry associations in Canada plus the Canadian Institute of Forestry. The group works on issues of common interest, such as mutual recognition, labour mobility, continuing education and codes of conduct. The ASFP acted as the Chair for CFPFA meetings in 2012.

A major project has been the development of a Canada-wide process for assessing the competencies of people applying for membership as a professional forester who are foreign trained, or have graduated from programs other than the accredited forestry programs in Canada. A [new website](http://www.cfpfa-fcafp.ca/English/credentialAssessment.html) (<http://www.cfpfa-fcafp.ca/English/credentialAssessment.html>) for this process was launched in early 2013. Some very preliminary work has started to similarly define common requirements for forest technologists.

Other topics worked on throughout the year were the development of Terms of Reference for the CFPFA, and cross-Canada comparisons of membership categories and dues and continuing competency programs. A collaborative relationship was also established with the Association of University Forestry Schools in Canada (AUFSC). A joint CFPFA/AUFSC task group is working on improving the current certification standards for accredited forestry schools in Canada, being more inclusive of all disciplines involved in sustainable forest management, and looking for opportunities to build the image of the forestry profession.

Collaboration with CIF: CIF dues are collected along with ASFP membership fees, at a savings for members. In 2012 we collected CIF dues from 38 members, down from 39 in 2012. A “NEWSEM” electronic newsletter was produced jointly for several months. We were also pleased to present information on the ASFP at the annual “Beer and Chili” night hosted by the CIF for SIAST forestry students.

Legal Obligations: Our obligations under Saskatchewan’s Forestry Professionals Act and our bylaws were met this year through work that included:

- Preparing and filing the 2012 ASFP Annual report with the Minister of Environment
- Notifying Corporations Branch (Ministry of Justice) by February 2013 of the names of our members as of December 31, 2012
- Maintaining a register of members, and
- Maintaining the record of minutes of the association

Thank you to the individuals, committees and council members who worked on behalf of the association over the past year. All members are encouraged to get more involved and help keep this association relevant and strong.

Your comments and feedback are welcome at any time.

Diane Roddy, RPF
ASFP Registrar

Admissions Committee

It has been a very busy year for the admissions committee as we have worked on a number of items in the 2012/2013 fiscal year. With a number of applications for review and a number of items to be worked on the admissions committee was required to meet three times in the 2012/2013 year. Other items that were discussed at the three meetings were: review and revision of the registration exam, the application process flowchart used as a guidance tool for the application process, revision of bylaws as related to membership categories, sponsorship

program and what the requirements will be, requirements for mature candidates, and the development of a registration exam policy.

First and foremost, 2012/2013 saw the review of eight new applicants to the association. All applicants were accepted as members to be included on the registrar pending successful completion of the registration exam. Of the eight applicants, three were RPFs transferring in from other jurisdictions and five were applying as FTITs. The three transferring members will be provided opportunity to write the exam in the next month or so pending scheduling. Of course the new members will serve their terms as FTITs before they write the exam to be accepted as full-fledged RPFTs.

As itemized above the, this year the committee reviewed and made revisions to the registration exam. Last year saw the very first writing of the exam and upon review of the results by the committee it was decided to make some revisions to the exam in order to help make it more suitable for our needs. I would like to take a minute to thank committee member Ken Van Rees in assisting me in reviewing and revising the exam to prepare it for the second writing. The committee will continue to assess the results over the next couple of writings to ensure we get it to the best state possible for the association and the applicants.

The committee also spent some time at the meeting developing a flow chart that is used by the registrar's office to help in the guidance of the application process. The intent is to make it easier to see what the application requirements are for each application type and outline the process for applying. The document was worked on to just about a final product then came Right to Practice and bylaw changes which will likely result in some different membership categories. Therefore the document has been put on hold until Right to Practice is finalized.

Speaking of Right to Practice, as many of you know the association is currently in the process of working towards the amending of provincial legislation to take our association from Right to Title to Right to Practice. This change has resulted in the need to amend and update our bylaws. The admissions committee was not spared involvement in these changes. The key changes made by the committee saw the revision of 5 membership categories to 9 including the addition of a student member, honorary member, life member, retired member. Changes were also made to the restricted member category and the eligibility requirements, and rights and obligations for each category were completed. These changes of course are pending the move to Right to Practice. The committee also looked at the sponsorship requirements for members, now that we are no longer in the grandfathering phase. Along with this came the discussion for sponsorship and requirements for mature members. Key points to take away are that the committee has decided that all new members applying as FITs and FTITs will now require sponsors. It was also decided there would be no distinction between mature members applying and new applicants right out of school. This decision was made as it was decided it would be too arbitrary to decide what the cutoff for sponsorship and in-training periods would be. It would become a tracking nightmare of who needs sponsors and in-training and for what length of time. I would like to thank Nadine Penney of the admission committee for volunteering to look at the application process and revision of the sponsorship and reference forms in light of this direction to make it easier for both applicants and sponsors to know their requirements.

Right to Practice also brought up some questions around how many times applicants get to write the exam. This resulted in discussion around a re-write policy, and a decision to draft a policy for writing the registration exam. The document has been brought to the final draft stages and will go the next council meeting for review and approval. This also brought forward some discussions of the application process for writing the exam. I would like to thank Matt Burtney of the admissions committee for volunteering to look at what other jurisdictions have and developing something that will work for us.

As you can see it has been a busy year for the admissions committee and we will continue to work hard on behalf of the members striving to make this the best association possible as we move toward Right to Practice. The 2013/2014 fiscal year will see us continuing to finalize the above mentioned items as Right to Practice becomes a reality. As well, with Right to Practice there may be the need for development of further policies. Two such policies that we will be working on early in the 2013/2014 year are a sponsorship policy and a leave of absence policy. I will be looking for volunteers from the committee to help lead with these. "Hint! Hint!"

Chris Brown, RPF
Admissions Committee Chair

Professional Conduct Committee

Despite its shrinking numbers, the professional conduct committee has found strength in the commitment and enthusiasm of its new members: Andrea Atkinson and Dave Knight. Welcome aboard!

I am pleased to report there were no complaints lodged against members in 2012-2013. We have been busy developing terms of reference for the committee and reviewing the ASFP bylaws and the draft complaint process.

In the upcoming year, we will work in collaboration with council and the discipline committee to conduct a legal review and finalize the complaint resolution policy. As we make the transition towards Right to Practice, we will raise awareness amongst members on topics such as professional conduct, responsibility and code of ethics.

Nadine Penney, RPF
Professional Conduct Committee Chair

Discipline Committee

Once again it was not a very busy year for the discipline committee, which is a good thing as it means we are all doing a bang up job.

First and foremost, there were no cases of disciplinary investigations or actions. For that matter, there were not any complaints brought to the attention of the committee.

The committee had a meeting this year in November and continued to work on our terms of reference and disciplinary hearing process. This document will guide the committee in its duties and provide a clear process for carrying out a disciplinary hearing if we should ever need one.

The committee is hoping to finalize the document and have it ready for review by council at the next council meeting. I would like to thank Jim Kirby in providing us with some legal expertise and helping us fine tune the document.

Another item worked on by the committee was changes to the bylaws related to our move from Right to Title to Right to Practice. The key changes were around the disciplinary hearing process and identifying that the committee will develop policies to guide such hearings. Also, the committee make up was changed so that the bylaws better reflect what is found in the Act. Another bylaw change was to align the process for policy development of the professional conduct committee and the discipline committee so they are dealt with consistently and the council approves the policies of each committee.

Finally, I would like to thank the members of the committee for their continued support and efforts in the functioning of the discipline committee. Hopefully in the new fiscal year disciplinary actions will remain a non-issue and our committee will only be called on to assist in policy development.

Chris Brown, RPF
Discipline Committee Chair

Canadian Forestry Accreditation Board

It was an honour to represent the ASFP on the Canadian Forestry Accreditation Board (CFAB) this past year.

The CFAB is responsible for the assessment of Canadian university forestry degree programs for the purpose of meeting academic requirements for professional certification. Its role is to implement a national accreditation process mandated under a detailed Policy Statement agreed to by its member agencies, the eight professional forester/forest engineer associations of Canada, and the Canadian Institute of Forestry. Board members are appointed by the member agencies.

The Board's fourth round of reviews concluded in 2012 with two site visits. Accreditation reviews of the Forest Resources Management and Forest Operations majors at the University of British Columbia and the Honours Bachelor of Science in Forestry Program at Lakehead University were conducted in April.

The Board met once during the year, on September 7 and 8 in Fall River, Nova Scotia. Following consideration of the review team reports and related documentation, the Board granted six year accreditations to the aforementioned programs.

A number of follow on determinations with respect to earlier Accreditation Decisions were made as well. A two year accreditation decision for the Forest Ecosystem Management Program at the University of New Brunswick, was extended to six years.

With respect to the accreditation of the Forest Engineering Program (R.P.F. option) at the University of New Brunswick, the Board determined that, accreditation shall remain in effect until June 30, 2013 when the program will graduate its last student.

Lastly, the Board is pleased to advise that the Forestry and Forest Business Management Programs at the University of Alberta fully met all requirements and that accreditation to June 30, 2017 is confirmed.

Although no further regularly scheduled reviews will be conducted until late 2014 or early 2015, an interim review will be conducted in March 2013 for the purpose of considering the extension to six years of the current three year accreditation of the Forestry Sciences Program, Faculty of Forestry, University of Moncton.

The Board has agreed to a request from the Faculty of Forestry at UBC to conduct a review of the school's newly introduced Master of Sustainable Forest Management Program. The review will take place in April 2013. This will be the first CFAB accreditation review of a postgraduate program.

John Daisley, RPF
CFAB Representative

Prince Albert Model Forest

For the past 20 years, Prince Albert Model Forest (PAMF) has been working within a network of Model Forests across Canada engaging forest stakeholders from a broad range of backgrounds, to create a forum for discussion and developing new opportunities, adapting to current realities, and becoming resilient to future issues that may arise. Canada's Model Forest network was started in Canada during a time where major conflict was happening in the forest sector. Challenges existed with access and rights to resources, and when questions arose to how to manage them sustainably, the success of the Model Forest concept was quickly realized, with people from a wide range of backgrounds finding a neutral place to find common solutions. Model Forests are large-scale, forest-based landscapes that encompass a variety of land uses and values, resource management administrations, and land ownership.

As a member of the Canadian Model Forest Network, Prince Albert Model Forest plays an important role within the International Model Forest Network particularly with our trilateral agreement between Vilhelmina Model Forest, Sweden and Alto Malleco Model Forest, Chile. We are also collaborating to build a research network among the international circumboreal sites and participate in collaborative efforts with the Baltic Landscapes.

In addition to providing real support to the forest sector, the Prince Albert Model Forest assists with capacity building in our communities providing skill development, training and certification. We contribute to changing how the forest is viewed and the values it holds, not only from an economic perspective, but also the non-timber values and resources that it provides. Of the many forest management factors in which we make contributions, we plan for the effects of climate change and managing sensitive and at risk populations such as woodland caribou. We work to identify relevant regional themes, integrating and harmonizing these into meaningful projects at the local, grassroots level.

With our trusted history of program implementation and facilitation, PAMF provides a framework and platform for action that is cross-sectoral, works at multiple scales, and has a national and global perspective through our active participation with the Canadian and the International Model Forest Networks. We provide a program with a long term vision, which is neutral in its approach; as a result, we are able to facilitate between diverse interests and priorities, acting as an honest broker. We bring together the knowledge, experience, and expertise of our stakeholders and communities to provide experience, tools and guidance through this changing time. We can develop, test and implement solutions, models and ideas, on multiple scales and on a range of topics.

The coming year will be focused on building on the existing multi-stakeholder platform for delivering activities. Through diversifying our partnership base and focusing on a few key thematic areas, the end goal is to create a sustainable and resilient Model Forest. We have already reaffirmed our commitment from our existing partners and are focused on demonstrating the value and the benefits of that partnership on a wide scale to existing and new partners. We continue to be a part of the national network effort to build relationships with new federal government departments and national associations, both related directly to forest and natural resource sectors, and beyond.

Michael Bendzsak, RPF
PAMF Representative

Right to Practice Committee

The Right to Practice Committee was set up a number of years ago as an ad hoc committee reporting to council to help shepherd the right to practice issues through the membership, bylaws and legislation. With work occurring on the bylaws on other committees and the draft legislation in place and having received two readings in the Legislature, it was felt in that the committee's work was complete. Many of the committee's members had left council and the committee had not formally met in some time. Therefore at the December 2012 council meeting it was decided that the committee had served its purpose and was dissolved.

This unfortunately was premature as the draft legislation received several enquiries that needed to be dealt with and led to a lively discussion at the council meeting in January. While the committee has not formally met, much discussion has happened informally and at council meetings on the issues related to right to practice. Some of the highlights of note are:

- The use of seals and whether they are needed for all documents or just those of import. It was decided that the bylaws would be silent on the requirement for signing and sealing documents and would retain the flexibility to require that specific documents be signed and sealed if need be some time in the future.
- The scope of practice and how it may unintentionally affect other professions. Do we want to include arborists? (no) Do we want to include land appraisers or real estate agents making decisions on private forest land? (no) What about utility foresters working on municipal land? (no) The solution was to revise the scope of practice to only apply to Crown provincial forest lands.

There is clearly a continuing need to answer questions regarding Right to Practice and for a committee to help provide answers for both council and the membership. There are several people who have been instrumental in developing the work on Right to Practice that deserve recognition. These are Roger Neddoly, Bryan Fraser and Earl Bourlon. It is also important to note that on this particular topic council has been very engaged. It is due to the wide range of experience and viewpoints of all the council members that the current direction has been forged so any success that has been achieved is due to the work of the whole.

Dave Stevenson, RPF
Right to Practice Committee Chair

Continuing Competency Committee

On an annual basis, the continuing competency committee randomly audits ASFP members to ensure that during the previous three years members have met the requirement to accumulate 150 hours to maintain their continued competency. This past year (e.g. 2102) was the first year of the implementation of a reduced random audit intensity from 10% to 5%. Through March-April 2012 six ASFP members, chosen through random selection, were audited. I am pleased to report to the ASFP membership that the audit results show the ASFP members are achieving continuing competency requirements.

The 2012 year witnessed the start of a new reporting process for eligible ASFP members regarding continuing competency. When requested, ASFP members were to submit to the registrar the details around continuing competency credits in categories 1, 2 and 3 being claimed for the 2011 calendar year. As 2012 was the implementation year of this new reporting requirement, ASFP members were given considerable latitude regarding submission of the required declaration. Declaration submissions dragged into the latter part of 2012. Eventually all but three of the required continuing competency declarations were received by the end of the calendar year. The names of the three individuals with outstanding 2011 continuing competency declarations have been referred to the professional conduct committee to be dealt with. Contact (personal, phone and email) with the three individuals indicates little or no will or desire to comply with ASFP membership requirements.

Submission of the continuing competency declaration for the 2012 year is still lagging but has improved marginally versus the previous year. To date there is an approximately 81% compliance rate for the submission of the required continuing competency declaration. Please note that an extra month to six weeks 'grace' was given during this year's annual membership dues collection time frame because of an invoicing change regarding the ASFP and CIF. Because of this the continuing competency committee will begin the annual random audit of members hours contributing to continuing competency at the end of April 2013.

The implementation of the annual reporting of hours (e.g. continuing competency declaration) has been a challenge. The results to date this year are definitely more encouraging than they were a year ago. The ASFP council has had discussion on this matter but to date has not directed the continuing competency committee to institute any changes to the continuing competence program (revised January 2012). Council felt it appropriate to hold a discussion on this topic at

the 2012 ASFP Annual General Meeting to help inform council if any further action may be required or warranted.

To those ASFP members who have submitted the required documentation for the annual continuing competency declaration or were required to submit their tracking forms for the audit, the Continuing Competency Committee Thanks You!

During early 2012 several queries were received by the registrar regarding clarification as to what activities may qualify for continuing competency credit. These queries were dealt with by the registrar, president and continuing competency committee. This information (e.g. Questions and Answers) can be found on the ASFP website in the continuing competency section.

Roger G. Nesdoly, RPF
Continuing Competency Committee Chair

Executive and Council 2012/13

Roger Nesdoly, R.P.F.	President
Chris Brown, R.P.F.	Vice President
Dave Stevenson, R.P.F.	Past-President
April Goll, R.P.F.	Treasurer / Secretary
Diane Roddy, R.P.F.	Council Appointed Registrar

Councilors

Andrea Atkinson, R.P.F.	Robert Follett, R.P.F.	Bryan Fraser, R.P.F.
April Goll, R.P.F.	David Harman, R.P.F.	Dave Knight, R.P.F.
Nadine Penney, R.P.F.	Peter Sigurdson, R.P.F.	
Vacant - Appointed Public Member to Council		

Admissions Committee:

Chris Brown, R.P.F., Chair	Ken Van Rees, R.P.F	Mike Demyen, R.P.F.
Diane Roddy, R.P.F.	Rod Pshebnicki, R.P.F.	Matt Burtney, R.P.F.T.
Nadine Penney, R.P.F.		

Continuing Competence Committee:

Roger Nesdoly, R.P.F., Chair	Mike Demyen, R.P.F.	Al Balisky, R.P.F.
Mark Johnston, R.P.F.	Dave Knight R.P.F.	

Professional Conduct Committee

Nadine Penny R.P.F., Chair	Andrea Atkinson R.P.F.
Dave Knight, R.P.F.	

Discipline Committee

Chris Brown R.P.F., Chair	Robert Follett, R.P.F.	Darcy Parkman, R.P.F.
Michelle Young, R.P.F.	Dave Stevenson R.P.F.	Conrad Paskell R.P.F.

Right To Practice

David Stevenson, R.P.F., Chair	Diane Roddy, R.P.F.	Roger Nesdoly, R.P.F.
Bryan Fraser, R.P.F.	Michelle Young, R.P.F.	Pat Mackasey R.P.F.

Canadian Forestry Accreditation Board Representative:

John Daisley, R.P.F.	Vacant (alternate)
----------------------	--------------------

Prince Albert Model Forest Representative

Michael Bendzsak, R.P.F.

Saskatchewan Environmental Code Representative

Roger Nesdoly, R.P.F.

Canadian Federation of Professional Forestry Associations

Diane Roddy, R.P.F.



2012 Annual General Meeting Minutes

- April 18, 2012

Time: 11 a.m.

Location: Travelodge Hotel, Prince Albert, SK

Attendees:

Al Balisky, Michael Bendzsak, Gerald Brahniuk, Jess Bremner, Chris Brown, Matthew Burtney, Mel Cadrain, Doug Campbell, Kim Clark, James Daigneault, Chris Dallyn, Amber Dereshkevich, Henry Desjarlais, Deb Desrosiers, Dave Dorosh, Mark Doyle, Dwayne Dye, James Fischer, Robert Follett, Bryan Fraser, Vicki Gauthier, Kevin Gillis, April Goll, Ted Gooding, Mike Guitard, David Harman, Niska Hodgson, Daryl Jessop, Travis Kiel, Xianhua Kong, David Knight, Alan Kryzanowski, Ed Kwiatkowski, Michelle Laliberte, Dylan Lens, Dave Lindenias, Ron Litton, Phil Loseth, Donna Lundquist, Pat Mackasey, Roger Nездoly, Sindy Nicholson, Roman Orynik, Spiros Papastergiou, Darcy Parkman, Conrad Paskell, Nadine Penney, Diane Roddy, Bart Smith, Jim Smith, David Stevenson, Robert Thibault, John Thompson, Ken Van Rees, Shane Vermette, Bruce Walter, Karen Waters, Christopher Wilson.

Note:

Agenda and an information package containing reports and financial statements were emailed to members in advance of the meeting. Some copies were available at the start of the meeting for those who didn't bring their own copy.

(1) Approval of Agenda

Moved by Mike Bendzsak seconded by Nadine Penney that the agenda be adopted. Motion carried.

(2) Approval of the minutes of the 2011 Annual General Meeting

Moved by Vicki Gauthier seconded by Chris Brown that the minutes of April 12, 2011 AGM as previously distributed, and with the correction of two minor typos, be approved. Motion carried.

(3) Reports

a. **President's Report** – Dave Stevenson

Dave presented his report as distributed in the information package, focusing most of his comments on changing to a Right to Practice organization, as approved at the 2011 AGM. He noted that many big hurdles have been crossed, but there is still a lengthy process in front of us before the enabling changes to the *Forestry Professions Act* are complete. Dave passed on a big thanks to Earl Bourlon and Bryan Fraser, who have been instrumental in shepherding these changes through the legislature to date, as well as the Right to Practice committee. He welcomed Roger Nездoly as the incoming President, introduced Diane Roddy and Karen Davidson as taking on the Registrar and office management duties of the ASFP, thanked Past President Pat Mackasey, and presented Roman Orynik with a gift in recognition of his service as the Registrar of the Association since it was formed.

b. **Admissions Committee Report** – Chris Brown

Chris presented his report, and welcomed five new members who successfully wrote the

registration exam. He presented a membership certificate to Bryan Fraser who was present at the meeting, and indicated the other four certificates will be mailed to Wayne Lewis, Chris Valaire, Dan O'Brien and James Norman. The registration exam was changed to a completely open book format this year, which facilitates delivery to people in other locations. This worked out well, and some further improvements to the open book exam are planned. He thanked his fellow committee members - Mike Demyen for helping develop the exam, and Mike and Ken Van Rees who marked the exams.

c. **Registrar Report** – Diane Roddy

Diane presented her report and thanked Roman Orynik for his help during and beyond the official transition period. We are working through how to recognize all the disciplines sustainable forest management encompasses within our membership, and Diane is attending assessor training on the Canada-wide process for assessing foreign-trained applicants and graduates from non-accredited programs (such as soils, or biology). The Association currently has 162 members, down only relatively slightly in light of the recent industry downturn, from a high of 170 members in 2008. Greetings from ASFP member Bob Sutton were passed on, along with an offer to help make connections for anyone thinking of travelling to Honduras or Guatemala, where he is currently working.

d. **Treasurer Report** – April Goll

Financial Statements for 2011 were reviewed. April noted a slight increase in net income for this year. The budget for 2012 is very similar to last year. A question regarding \$1000.00 for workshops in the budget was answered by Roman Orynik. This money is budgeted in 2012 in case the ASFP hosts a workshop or wants to support a workshop hosted by another organization that would qualify for continuing competency credits. It was also noted that the office computer was not put in as a capital asset. Dave Stevenson noted that the Council reviewed the books when Roman left, and found all in order.

Moved by Dwayne Dye and seconded by Chris Brown to accept the 2011 financial statement without an audit, and the 2012 budget as presented. Motion carried.

e. **Professional Conduct** – Pat Mackasey

Pat presented his report. There were no complaints lodged against members this year. In the upcoming year the Committee will finalize the complaints process policy, in collaboration with the Right to Practice and Discipline Committees. Pat recognized Gus Macauley, one of the committee members who passed away last year, for his contribution to the committee.

f. **Discipline Committee** – Chris Brown

Chris presented his report, noting that there were no cases of disciplinary investigations or actions in the past year. He became chair of this committee half way through the year, and plans to meet with the Committee during the upcoming year to finalize the documents and the process for disciplinary review.

g. **Canadian Forestry Accreditation Board (CFAB)** – John Daisley

Dave Stevenson presented this report on behalf of John Daisley, who was unable to attend this meeting. The CFAB met once over the past year in person. The University of Alberta and University of New Brunswick were visited by accreditation audit teams in 2011, and assessed for the first time against the competency-based accreditation standards introduced in 2008. The Alberta programs (Forestry and Forest Business Management) were accredited for another six years each. The UNB Forest Ecosystem Management Program was accredited for two years because some of the accreditation standards were not met (which does not reflect a weakness in the delivery of academic programs). The Forest Engineering Program was accredited for two years because of the anticipated termination of the program.

The schools to be visited in 2012 are the University of British Columbia and Lakehead University.

Enrollment in forestry schools climbed slightly in 2010/11 (by 4.9% overall)

h. **Prince Albert Model Forest (PAMF)** – Mike Bendzsak

Mike presented his report, noting that CFS funding for the Model Forest program has shifted to a new “Forest Communities Program”, and the interactions of people and the forest. The PAMF reviewed funding under the new Forest Communities Program and has completed its final year of a five year funding cycle. Next year’s funding is uncertain, and the program is taking a serious look at itself, referencing programs such as Tree Canada that have found ways to continue on their own.

(4) Right to Practice – Pat Mackasey

This Committee was established after direction from membership last year to pursue Right to Practice. Pat presented his report outlining the following activities over the past year, and thanked the other committee members for their help.

The proposal for Right to Practice was approved by the Minister on February 24, 2012 and sent the call in for changes to the ASFP legislation. Dave Stevenson answered questions at the Caucus Standing Committee for the Economy, who accepted the legislation as presented. After the proposal goes through the Justice Department it will go to the fall legislative session and be proclaimed in the spring of 2013. Necessary changes to our bylaws have to be prepared by that time.

(5) Continuing Competency – Roger Nesdoly

Roger reported on two changes to the Continuing Competency Program, that were made this year.

The first annual reporting by members of their continuing competency credits was required. Currently only 85% of our members have reported their hours, which sounds good, but it needs to be 100%. Because this is the first year of reporting the Committee is giving more leeway than it will be giving in future. A Q&A has been added to the ASFP website to help with the questions that have come forward. It is hoped that next year the payment of annual fees and reporting of total continuing competency hours can be done together. It is believed that some of the guidelines for credit hours need to be clarified. Roger stressed that the responsibility for staying current and continuing education is on each member.

The random audit of member’s continuing competency hours is only being done on 5% of the membership (rather than 10%). Six people are currently being audited and have submitted their hours.

Moved by Chris Brown and seconded by Travis Kiel that all of the above reports be accepted as presented. Motion carried.

Meeting suspended at 12:00 pm for lunch

Meeting reconvened 1:00 pm

(6) Confirmation of actions of Council, Committees and Officers

Moved by John Thompson and seconded by Dave Lindenias that the actions of Council, Officers and Committees of the ASFP for the proceeding year be approved and confirmed. Motion carried.

(7) Nominations and Election of Officers

Pat Mackasey presented the report of the Nominating Committee:

- a. Nominated for members of Council: Nadine Penney, Bryan Fraser, Robert Follett
- b. Nominated for Vice President: Chris Brown

Call for further nominations from the floor for Council (3 times)
Dave Knight was nominated for Council from the floor by Robert Follett.

Moved by Dave Lindenias and seconded by Dave Harman that nominations be closed. Motion carried.

Nominations to Council were by acclamation. New Council members are Nadine Penney, Bryan Fraser, Dave Knight, and Robert Follett will serve a second term on Council.

Call for further nominations from the floor for Vice President (3 Times)

Moved by Roman Orynik and seconded by Dave Lindenias that nominations be closed. Motion carried.

Nomination to Vice President was by acclamation. New Vice-President is Chris Brown

(8) Incoming President's Remarks

David Stevenson welcomed Roger Nesdoly as the incoming President, and handed the meeting over to him.

Roger thanked Dave and departing members of Council for their work over the past year, welcomed the new Council, and thanked Roman as the past Registrar and a mentor.

He noted that the past year has been one of change, and there will continue to be change in this current year. The forest industry continues to change and adapt, and there is the potential of new mill and power plant opening. For the Association itself, changing to Right to Practice is before us. This will require work on the bylaws that includes membership status that must be revisited before the changes to the *Forestry Professions Act* go through). Roger hopes to lead this organization to another degree of maturity, and looks forward to working with Council on that. A Council meeting will be scheduled soon, and a strategic plan potentially developed, as previous Council had done. The Association of B.C. Forest Professionals is looking at incorporating a Natural Resource Professional category, which is something we may also want to consider. "Opportunity is change, and change is opportunity". Roger thanked the group for entrusting him with this responsibility over the next year.

(9) Other business

None

(10) Adjournment

Moved by Dave Stevenson and seconded by April Goll that the meeting be adjourned. Motion carried.

Meeting adjourned at 1:15 pm.

Association of Saskatchewan Forestry Professionals

Financial Statements

December 31, 2012

(Unaudited)



April 10, 2013

To Members of the Association of Saskatchewan Forestry Professionals:

We have prepared the attached Financial Statements of the Association of Saskatchewan Forestry Professionals as of December 31, 2012. These statements include Balance Sheet, Statement of Income, Retained Earnings and Changes in Cash Flow.

According to the bylaws of the association an audit or financial review of these statements and the financial records of the association are not required unless deemed necessary at the Annual General Meeting of the association.

Original signed by:

April Goll, R.P.F.
Treasurer

Original signed by:

Diane Roddy, R.P.F.
Registrar

Association of Saskatchewan Forestry Professionals							
Statement of Income and Budget							
For the Year Ended December 31, 2012							
(unaudited)							
	2012	2012	2011	2010	2009	2008	2013
	Actual	Budget	Actual	Actual	Actual	Actual	Budget
REVENUE							
Donations/Grants	2,410	0	0	0	0	0	0
Application Fees	200	200	300	50	0	4,000	200
Membership Fees	47,332	50,000	50,000	52,803	58,680	48,645	48,000
CIF dues collected (dues collection agreement)	5,943	5,943	7,262	12,377	12,546	8,960	5,943
AGM	30	1,500	1,560	3,340	1,875	1,220	1,500
Bank Interest	390	10	390	7	601	19	7
Total Revenue	56,305	57,653	59,512	68,577	73,702	62,844	55,650
EXPENSES							
Amortization	0	0	0	0	586	585	0
CIF dues paid (dues collection agreement)	5,943	5,943	7,262	12,377	12,546	8,960	5,943
Travel	3,325	2,250	1,432	2,338	1,010	738	2,250
Accommodations	1,180	2,300	1,266	2,321	1,340	1,238	2,000
Registration Fees	30	700	425	900	265	905	700
Meals	1,869	1,100	635	1,206	595	160	1,400
Office Rent	7,303	7,000	5,051	1,890	1,718	1,725	7,400
Postage	143	200	138	148	184	203	200
Office Supplies	562	250	234	363	264	231	300
Computer and Software	171	250	1,187	50	171	95	250
Bank charges	1	10	1	1	8	0	5
Utilities	1,077	1,200	605	705	774	936	1,500
Professional Stamps	0	250	0	0	33	99	250
Meeting room rental	60	0	0	0	0	0	0
AGM	0	1,500	1,236	3,199	1,736	1,585	1,500
Registrar's Fees	22,680	21,600	18,900	18,900	18,000	15,000	23,000
Insurance - General Liability, Officers\Directors	1,300	1,300	1,277	1,261	1,261	0	1,300
Accounting Fees	0	0	0	0	0	0	0
Legal Counsel	2,075	0	0	0	0	0	5,000
Consultant	0	0	0	0	0	0	0
Registration Exams	0	0	0	0	0	0	0
Workshops	0	1,000	0	500	500	0	1,000
CFAB Annual Dues	728	550	534	618	701	265	728
CFPFA	100	100	100	300	100	0	100
Promotional Items	0	250	1,782	297	164	83	0
Donations	200	250	5,200	0	0	0	250
Web site redevelopment	240	500	240	240	860	0	1,000
Allocation to contingency Fund	0	7,500	10,000	20,155	0	0	10,000
Misc.	0	1,575	0	0	0	0	0
TOTAL EXPENSES	48,986	57,578	57,503	67,768	42,816	32,808	66,076
NET INCOME	7,318.74	75.00	2,008.75	809.12	30,886.28	30,035.59	-10,426.00