



Restricted Membership Policy for Temporary Projects

March 26, 2015

Acknowledgement:

This document has used information directly from (or has modified information from) the following sources:

Ontario Professional Foresters Association

Individual references to, or footnotes from, these various sources have not been provided.

Disclaimer/Notice

The information presented in this document is designed to provide guidance to members seeking temporary restricted membership in the Association of Saskatchewan Forestry Professionals.

The information presented in this policy is not binding on the Admissions Committee who maintains the right to vary/conduct the process for issuing restricted membership as they see fit within the confines of *The Forestry Professions Act (Saskatchewan)*.

Variance from this document does not provide grounds for an appeal.

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2.0 Purpose

The purpose of this policy is to guide applicants seeking restricted membership in the Association of Saskatchewan Forestry Professionals (ASFP) for temporary projects.

It also provides direction to the Admissions Committee when evaluating such requests.

In accordance with section 21 of *The Forestry Professions Act (FPA)*, Council has delegated the admission of applicants to the Admissions Committee. Any decisions made by the Admissions Committee may be reviewed and altered by Council.

3.0 Scope

The policy applies to any individual who is eligible to be a restricted member of the ASFP, but only wants to practice forestry in SK for a temporary project, in which case writing the registration exam is usually not deemed necessary.

4.0 Qualifications for Restricted Membership for Temporary Projects

In order to qualify for restricted membership to do a temporary project, an individual must:

- meet the requirements for a restricted member in the ASFP as set out in section 19(6) of FPA;
- provide a written application describing the work related to Saskatchewan forests that the applicant wishes to do, including the period of time required to complete the work; and
- sign a declaration in lieu of writing the Saskatchewan (ASFP) registration exam, stating that they have sufficient knowledge of all relevant legislation, standards and guidelines required to competently perform the temporary project work.

5.0 Terms, Conditions & Limitations on Restricted Memberships for Temporary Projects

Registration as a restricted member for a temporary project is subject to the following terms, conditions and limitations:

- The services performed will fall within the competency in which the restricted member has provided satisfactory evidence of having the relevant knowledge.
- The member shall only perform the work described in their application, as accepted or modified by the Admission Committee, unless working under the supervision of an RPF, RPFT or restricted member of the ASFP in good standing.
- The restricted membership for a temporary project will normally be for the remainder of

- the calendar year, unless otherwise approved by the Admissions Committee.
- A person cannot have held more than three temporary restricted memberships in the previous five years.

 - The member shall abide by any other terms placed on their membership by the Admissions Committee

6.0 Application Process

To apply for a restricted membership for a temporary project an individual must submit a membership application form and application fee.

7.0 Membership Renewal

Individuals applying for restricted membership for temporary projects must complete the application each time they are seeking membership and any time they are seeking to include other duties not currently defined in their restricted membership. Members seeking to renew their restricted membership in order to have continuous practice into the next year must re-apply 3 month in advance of their previous membership expiring.

8.0 Applicable Fees

In order to obtain a restricted membership for temporary projects the applicant must pay full (not prorated) annual membership fees.

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